

ADDRESS: _____

COMMUNITY DEVELOPMENT DEPARTMENT

EPIC PERMIT PRE-APPLICATION FORM



Based on the scope of work of each individual project, a Permit Coordinator will indicate the departments below that you must schedule a pre-submittal meeting with. Your application will not be accepted for review until you have received approval from each indicated agency to submit your permit. Submit this completed form as a component of your permit application.

EPIC PERMIT QUALIFICATION CRITERIA

1. Must be a commercial use.
2. Must be located in the commercial core zone district.
3. Must be an alteration that only affects the interior or minor exterior improvements to the space.
4. Work commenced without a building permit will disqualify the project from the program.
5. Change Orders to an EPIC permit will disqualify the project from the program.
6. Contractor must be selected prior to submittal of an EPIC Permit.

PROPERTY INFORMATION

ADDRESS _____

DESCRIPTION OF
WORK IN DETAIL _____

PRE-SUBMITTAL AGENCY APPROVALS

REVIEW REQ'D	REVIEW AGENCY	REVIEWER APPROVAL	DATE	COMMENTS
<input type="checkbox"/>	BUILDING			
<input type="checkbox"/>	CMP			
<input type="checkbox"/>	ZONING			
<input type="checkbox"/>	WATER			
<input type="checkbox"/>	HPC			
<input type="checkbox"/>	OTHER			